寄: 衛生署放射衛生科
輻射監察服務
香港西灣河太康街 28 號
西灣河健康中心三樓

或電郵至: rhd-rms@dh.gov.hk

To : Radiation Monitoring Service
Radiation Health Division
Department of Health
3/F., Sai Wan Ho Health Centre
28 Tai Hong Street, Sai Wan Ho,
Hong Kong.

Or e-mail to: rhd-rms@dh.gov.hk

Personal Radiation Monitoring Service
個 人 輻 射 監 察 服 務

Report for loss of Dosimeter(s)
報 失 熱 釋 光 劑 量 計

Our File Reference : DH/RMS/_____
本署檔案編號:

Company Name : _____
公司名稱:

Loss of whole body / finger / eye lens dosimeter (delete as appropriate) : _____ (no.)
報失全身/指環/眼睛晶狀體劑量計〈刪除不適用者〉： 〈隻〉

Details as follows :
詳情如下：

TLD No. 劑量計編號	Name of Staff and ID Card No. 職員姓名及身份證號碼

Date : _____
日期:

Signature : _____
簽署: Company chop (if applicable) 公司印鑑（如有）

ISO 9001 : 2015
Certificate No.: CC 2699

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Radiation Monitoring Service
Radiation Health Division
Department of Health
The Government of The HKSAR

We build a healthy Hong Kong and aspire to be an internationally renowned public health authority
我們要建設一個健康的香港並立志成為國際知名的公共衛生監管機構

Radiation Monitoring Service
Radiation Health Division, Department of Health

COLLECTION OF PERSONAL DATA

INTRODUCTION

1. This document briefly describes your rights and the means to request access to and correction of your personal data held by the Radiation Monitoring Service, Radiation Health Division, Department of Health.

PURPOSE

2. The Radiation Monitoring Service, Radiation Health Division uses the personal data provided by the clients for the delivery of services and other related activities. The provision of personal data is obligatory under Radiation Ordinance, Cap.303 and its subsidiary regulations. The personal data provided will be used by us for the below listed purposes. If the necessary information are lacking, we may not be able to provide the required services:

(a) Proof of eligibility;

(b) Processing of applications for radiation monitoring service, the provision of radiation monitoring service and management of personal dose history;

(c) Processing of applications/permits by the Radiation Board;

(d) Assessment of fitness for employment in radiation work by the Radiation Board;

(e) Preparation of general demand note;

(f) Collection of service charges; and

(g) Enforcement of the regulatory requirements of Radiation Ordinance, Cap 303 by the Radiation Board.

HANDLING OF INFORMATION

3. The personal data you provide are mainly used by us for the above purposes but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in paragraph 2 above, if required. Besides, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

ACCESS TO PERSONAL DATA

4. In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, (Chapter 486 of the Laws of Hong Kong), you have the right to request access to and correction of the personal data supplied in your application.

ENQUIRIES

5. Enquiries concerning the personal data provided, including the access and corrections, should be addressed to:

Executive Officer (RHD) / Senior Clerical Officer (RHD)
Radiation Health Division
3/F Sai Wan Ho Health Centre,
28 Tai Hong Street, Hong Kong

Fax: 2834 1224

e-mail Address : enquiry@erls.gov.hk

衞 生 署 放 射 衞 生 科
輻 射 監 察 服 務

個 人 資 料 收 集 用 途 聲 明

引言

1. 本文件告訴你有關查閱及修改你存記於衞生署放射衞生科輻射監察服務的個人資料及其辦法。

收集個人資料的目的

2. 放射衞生科輻射監察服務收集個人資料，是為客戶提供服務及進行其他有關活動。根據輻射條例，提供個人資料是強制的。我們收集的個人資料有以下用途，如果所需的資料不完備，我們可能無法為你提供有關的服務：

(a). 核實資格;

(b). 處理輻射監察服務的申請、提供輻射監察服務及管理個人輻射劑量記錄;

(c). 為輻射管理局處理牌照/許可證的申請;

(d). 為輻射管理局評定是否適合擔任輻射工作;

(e). 處理一般繳款單;

(f). 收取相關服務費用; 以及

(g). 為輻射管理局執行輻射條例第303章的法例要求

處理個人資料

3. 你所提供的個人資料，主要作為上述第2段所列出的用途，但亦可能在有需要時就上述第2段有關的用途向其他政府部門及有關人士披露。屆時有關披露將會是基於你的個人意願或按照個人資料(私隱)條例所允許的情況下進行。

查閱個人資料

4. 根據個人資料(私隱)條例(香港法例第486章)第(18)及(22)條及附表1第6原則，你有權查閱及更改申請書內所提交的個人資料。

查詢

5. 有關個人資料（包括查閱及更改資料）的查詢，請送交：

衞生署放射衞生科

香港西灣河太康街28號
西灣河健康中心3 樓

行政主任(放射衞生科) / 高級文書主任(放射衞生科)

傳真：2834 1224

電郵地址：enquiry@erls.gov.hk