

寄：衛生署放射衛生科
輻射監察服務
香港西灣河太康街 28 號
西灣河健康中心三樓



To : Radiation Monitoring Service
Radiation Health Division
Department of Health
3/F., Sai Wan Ho Health Centre
28 Tai Hong Street, Sai Wan Ho,
Hong Kong.

或電郵至：rhd-rms@dh.gov.hk

Or e-mail to: rhd-rms@dh.gov.hk

輻射監察服務

Radiation Monitoring Service

使用者之替換或調職資料

Replacement / Transfer of Dosimeter User

本署檔案編號 Our file reference : RMS/ _____

公司名稱 / 政府部門

Company Name / Government Department : _____

政府 Government

非政府 Non-government

(1) 替換工作人員 Replacement of staff

替換前之人員 Present staff

替換後之人員 Replaced by

姓名 Name	身份證號碼 ID card No.	姓名 Name	身份證號碼 ID card No.

請為每位新工作人員填寫 "熱釋光劑量計使用者資料" 表格

Please fill in the "Personal Detail of Dosimeter User" form of the new user .

(2) 調職人員(只供政府部門使用) Transfer of staff (for government department users only)

姓名 Name	身份證號碼 ID card No.	現時工作部門及單位 Present department and section	新工作部門及單位 New department section

申請人姓名

Name of applicant : _____

聯絡電話 Tel No.: _____

日期 Date : _____

通訊地址

Correspondence address: _____



ISO 9001 : 2015
Certificate No.: CC 2699



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Radiation Monitoring Service
Radiation Health Division
Department of Health
The Government of The HKSAR

We build a healthy Hong Kong and aspire to be an internationally renowned public health authority

我們要建設一個健康的香港並立志成為國際知名的公共衛生監管機構

**Radiation Monitoring Service
Radiation Health Division, Department of Health**

COLLECTION OF PERSONAL DATA

INTRODUCTION

1. This document briefly describes your rights and the means to request access to and correction of your personal data held by the Radiation Monitoring Service, Radiation Health Division, Department of Health.

PURPOSE

2. The Radiation Monitoring Service, Radiation Health Division uses the personal data provided by the clients for the delivery of services and other related activities. The provision of personal data is obligatory under Radiation Ordinance, Cap.303 and its subsidiary regulations. The personal data provided will be used by us for the below listed purposes. If the necessary information are lacking, we may not be able to provide the required services:

- (a) Proof of eligibility;
- (b) Processing of applications for radiation monitoring service, the provision of radiation monitoring service and management of personal dose history;
- (c) Processing of applications/permits by the Radiation Board;
- (d) Assessment of fitness for employment in radiation work by the Radiation Board;
- (e) Preparation of general demand note;
- (f) Collection of service charges; and
- (g) Enforcement of the regulatory requirements of Radiation Ordinance, Cap 303 by the Radiation Board.

HANDLING OF INFORMATION

3. The personal data you provide are mainly used by us for the above purposes but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in paragraph 2 above, if required. Besides, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

ACCESS TO PERSONAL DATA

4. In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, (Chapter 486 of the Laws of Hong Kong), you have the right to request access to and correction of the personal data supplied in your application.

ENQUIRIES

5. Enquiries concerning the personal data provided, including the access and corrections, should be addressed to:

Executive Officer (RHD) / Senior Clerical Officer (RHD)
Radiation Health Division
3/F Sai Wan Ho Health Centre,
28 Tai Hong Street, Hong Kong
Fax: 2834 1224
e-mail Address : enquiry@erls.gov.hk

衛生署放射衛生科 輻射監測服務

個人資料收集用途聲明

引言

1. 本文件告訴你有關查閱及修改你存記於衛生署放射衛生科輻射監測服務的個人資料及其辦法。

收集個人資料的目的

2. 放射衛生科輻射監測服務收集個人資料，是為客戶提供服務及進行其他有關活動。根據輻射條例，提供個人資料是強制的。我們收集的個人資料有以下用途，如果所需的資料不完備，我們可能無法為你提供有關的服務：

- (a) 核實資格;
- (b) 處理輻射監察服務的申請、提供輻射監察服務及管理個人輻射劑量記錄;
- (c) 為輻射管理局處理牌照/許可證的申請;
- (d) 為輻射管理局評定是否適合擔任輻射工作;
- (e) 處理一般繳款單;
- (f) 收取相關服務費用; 以及
- (g) 為輻射管理局執行輻射條例第303章的法例要求

處理個人資料

3. 你所提供的個人資料，主要作為上述第2段所列出的用途，但亦可能在有需要時就上述第2段有關的用途向其他政府部門及有關人士披露。屆時有關披露將會是基於你的個人意願或按照個人資料(私隱)條例所允許的情況下進行。

查閱個人資料

4. 根據個人資料(私隱)條例(香港法例第486章)第(18)及(22)條及附表1第6原則，你有權查閱及更改申請書內所提交的個人資料。

查詢

5. 有關個人資料(包括查閱及更改資料)的查詢，請送交：

衛生署放射衛生科
香港西灣河太康街28號
西灣河健康中心3樓
行政主任(放射衛生科) / 高級文書主任(放射衛生科)
傳真：2834 1224
電郵地址：enquiry@erls.gov.hk